## County Officer's Annual Report

### Please Read Carefully

This form is designed for use by all INDEPENDENT OFFICES AND AGENCIES including the following:

"A" DISTRICT ATTORNEY

"B" COUNTY SHERIFF

"C" COUNTY TREASURER

"D" COUNTY COMMISSIONERS

"F" COUNTY CLERK

"H" COUNTY ASSESSOR

"I" COURT CLERK

"J" DISTRICT COURT

"SL" ELECTION BOARD

"SO" VISUAL INSPECTION

"U" COUNTY EXCISE-EQUALIZATION BOARD

Department

#### Office of

#### County, Oklahoma ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, AND ESTIMATE OF EARNINGS OF THE ENSUING FISCAL YEAR

#### S.A.&I. 1161 (2017)

To The Honorable Board of County Commissioners and County Excise Board:

I, , the duly qualified and acting of the County and State aforesaid, do hereby certify that the following is a true and correct report of the earnings of my office during the fiscal year just closed with a statement of estimated earnings, not exceeding statutory limitations, for the ensuing fiscal year.

REPORT AND ESTIMATE OF EARNINGS				
CLASS OF ITEMS	COLLECTIONS OF THE YEAR JUST CLOSED	90% NORMALLY RECURRENT SOURCES OF PRECEDING YEAR		
(List only fees to County General Fund)	CLOSED	OF PRECEDING YEAR		
			—	
			—	
	_	+		
	+	+		
		+		
			—	
	-			
	+	+		
T ( ) F .	+	+		
Total Earnings				

#### THE DUTY OF TAXING OFFICIALS

Supreme Court Case 22,626. Opinion Filed April 26, 1932.

The Duty of Taxing Officials to make Appropriations is plain and definite, and the refusal to perform such duty is sufficient to authorize the issuance of a writ of mandamus.

"It is not only the duty of taxing officials to make appropriations for the Performance of constitutional governmental functions, but it is the duty of the officers charged with the performance of those duties to see that those appropriations are made, and such officers may not sit idly by and see the income and revenue of the county appropriated for other purposes and then recover compensation for the performance of their duties."

#### Office of

#### County, Oklahoma ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, AND ESTIMATE OF NEEDS FOR THE ENSUING FISCAL YEAR

TO	THE HONORABLE	BOARD	OF	COUNTY	COMMISSIONE	RS
	and COLINI	LA EXCI	E E	DARD.		

I, , the duly qualified and acting of the County and State aforesaid, do hereby certify that the following is a true and correct report of expenditures of this office during the fiscal year just closed with an estimate of my actual needs for the ensuing fiscal year.

REPORT	OF PRIOR EXPEN	DITURES AN	D ESTIMATE O	F NEEDS	
CLASSIFICATION Items of Expense	Net Amount Appropriations By Excise Board	Warrants Issued	Reserves	Determined Unencumbered By Officer	Estimate of Needs
Personal Services					
Part-time Help					
c Travel Expense					
Maintenance and Operation	ı				
Capital Outlay					
TOTAL					
SET OUT BELOW ANY I	DETAIL DEEMED	ESSENTIAL T	O EXPLAIN ES	TIMATE FOR EN	SUING YEAR
Personal Services:					
Statutory Annual Salar	v of Principal Offi	icer			•
Annual Salary of First					\$
Annual Salary of Second Dep	<u> </u>		Per	Annum	<u> </u>
Annual Salary of Third Dep				Annum	
Annual Salary of Fourth			Per	Annum	\$
Annual Salary of Deputies at	\$		Per	Annum	\$
Total of Principal Offic	er and Deputies S	alaries			\$
Wages and/or Compens					\$
Travel Expenses as Au	thorized and/or De	efined by Law			\$
TOTAL FOR ALL	PERSONAL SERV	ICES			\$
Maintenance and Operation:					
Postage, Telephone and	Telegraph				\$
Books, Printed Forms,	Ledgers and othe	r Supplies			\$
Repair and Upkeep of	Office Furniture,	Machines and	Equipment		\$
TOTAL FOR MAI	NTENANCE AND	OPERATION			\$
Capital Outlay:					
Furniture, Machines an		•			\$
Additional Furniture, Ma	achines and Equipm	nent Needed			\$
TOTAL FOR CAPI	TAL OUTLAY				\$

Respectfully Submitted,

# OFFICER'S ANNUAL REPORT OF EARNINGS, EXPENDITURES, ESTIMATED INCOME AND NEEDS

To: The Honorable Board of County Commissioners and County Excise Board

County, State of Oklahoma:

GENTLEMEN; in pursuance of requirements of 68 Okl.St.Ann. § 3004, and other statutes, there is set forth on the reverse side hereof an itemized statement of the accrued earnings and the cost of maintenance of the office of County of , Oklahoma, covering the fiscal year ending June 30, including an itemized statement of the estimated income and approximate needs of said office for the ensuing fiscal year

I further certify that the several items of probable needs are indispensable for the proper administration of the affairs of said office for the ensuing fiscal year. You will please include the same in the published County Estimate and Budget filed with the County Excise Board as provided by 68 Okl.St.Ann. § 3002.

Dated at	, Oklahoma, this	day of
		Name of Official
		Official Title

ANNUAL REPORT  of the  earnings and Expenditures  for  for  Tiscal Year ending  and  and  Estimated Income  and Needs  FOR ENSUING FISCAL YEAR	Filed this day of  County Clerk  By Deputy
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